

Consignment start date: \_\_\_\_\_  
(for staff use)



## Artist Consignment Agreement and Application

Artist Name: \_\_\_\_\_ Co-Op Member \_\_\_ Yes \_\_\_ No

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website (if applicable): \_\_\_\_\_

Product category/medium: \_\_\_\_\_ Price range: \_\_\_\_\_

Brief description of your work:  
\_\_\_\_\_  
\_\_\_\_\_

Minnesota Street Market is dedicated to offering shoppers an inspired collection of goods created by local artists. The selection of these goods is approved by an internal Artist Consignment Committee. At any given time, up to 25 consignees will display at the Market. Here's the mix of categories/mediums we're striving to make available:

- |              |             |                 |       |
|--------------|-------------|-----------------|-------|
| Clay/Pottery | Paper/cards | Painting/Prints | Books |
| Jewelry      | Fabric      | Wood            | CDs   |
| Candles      | Stain glass | Iron            |       |

If you're applying with a category that is not listed above, please describe it (with price point) below:

\_\_\_\_\_  
\_\_\_\_\_

Please briefly describe how you plan to display your art – and submit photos along with your application:

\_\_\_\_\_  
\_\_\_\_\_

Are you currently selling your goods in St. Joseph or the surrounding area? Yes \_\_\_ No \_\_\_ If yes, where:

\_\_\_\_\_

### **General requirements of Consignee**

18 years of age or older

Resides within 50 miles of the Minnesota Street Market

## **Terms of Agreement**

Minnesota Street Market will:

- Provide visibility of product based on an average of 50-60 customers visiting the Market, per day
- Provide reasonable and safe (from breakage and theft) display space for each consignee based on size of goods
- Approve consignee's display plan and fixtures
- Feature consignee in at least one FB post and one Newsflash for each year goods are consigned
- Feature consignee in St. Joseph Shop Small Crawl promotion (social media)
- Retain 25% of retail sales from artists who are Minnesota Street Market member/owners
- Retain 30% of retail sales from artists who are not Minnesota Street Market member/owners:
- Pay consignee within 15 days after the close of each month of business
- Review consignee's performance quarterly – making suggestions to improve sales and presentation if needed
- Offer consignee the opportunity to re-apply each year when their Agreement ends
- Notify consignee if their art needs to be temporarily moved to make room for events or meetings
- Collect and submit consignee sales tax

Consignee agrees to:

- Sell only original art/goods, unless approved otherwise
- Present a proposal (with photos) of how their goods will be displayed; Minnesota Street Market cannot provide tables or shelving. (Does not apply to books and CDs)
- Clearly price each item for sale, using assigned initials for identification
- Review, replenish and tidy their presentation a minimum of once per month
- Promote the availability of their goods at the Market via Social Media at least 4 times per year
- Be liable for any loss or damage to goods
- Be liable for any problems/injuries/damage experienced by consumer from their goods, both while displayed and after purchase
- Remove all unsold goods within 7 days of end of Agreement

General agreement information:

- Minnesota Street Market reserves the right to terminate the Agreement at any time with a 30-day notice to consignee
- Consignee has the right to terminate the Agreement with 30-day notice to Minnesota Street Market
- Minnesota Street Market will review the terms of this Agreement annually (typically January) and may make changes to the program. If changes are made, they will be reflected in the new Agreement.

I agree to the above terms of the Minnesota Street Market Artist Consignment Program:

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(consignee signature)

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(date)

Yes, add me to your e-mail mailing list so I receive the weekly Newsflash!